



**AGENCY FOR THE PROTECTION OF THE RIGHT OF FREE ACCESS TO
PUBLIC INFORMATION**

**REPORT ON THE CONDUCTED ANALYSIS FOR IMPROVING
TRANSPARENCY AND ACCOUNTABILITY OF INFORMATION
HOLDERS FOR FREE ACCESS TO PUBLIC INFORMATION**

Skopje, August 2022

According to the Conclusion adopted at the Sixty-third session of the Government of the Republic of North Macedonia held on 20.07.2022, which indicates to the Agency for the Protection of the Right to Free Access to Public Information asks all holders of information to make a list of the most frequently requested data according to the Law on free access to public information in the period from 1.1.2020 to 30.06.2022, except for already published data according to Article 10 of the Law. Agency to all **1445** holders of information, the Agency submitted a request, no later than August 10, 2022, to act on the Conclusion of the Government of the Republic of North Macedonia.

The request was submitted via:

- the portal for holders of information, which was created precisely for that purpose, which is to facilitate communication between the Agency and the holders, as well as between the holders of information themselves, as well as
- directly to the electronic addresses that the Agency regularly updates, maintaining the List of Information Holders.

They acted on the submitted request of **918** holders, **527** holders did not submit a response to the request even though a reminder was submitted and the deadline was extended until 26.08.2022 (Friday) until noon. From the submitted data, the Agency prepared a Report that lists the most frequently requested data following the Law on SPIJK.

Issues related to the financial operation of public institutions and procedures purchases

- Information on the use and distribution of budget funds as a result of the Covid 19 pandemic
- Financial resources spent on all bases and individually by the group in relation to COVID-19
- Database for the execution of budgets for each unit of local self-government
- Requests for awarding a contract for financial support and its realization, payment of funds
- What amount of funds have been paid into the quick base excise tax accounts for cigarettes, tobacco and tobacco products and alcohol
- Request for data on collected funds, control measures and concluded contracts for excise goods
- Request for information on total funds collected in 2020 and 2021 in the name of excise taxes
- Request for information on the amount of collected funds based on duties for the export of goods for a certain company
- Request for submission of minutes for the results of laboratory analyzes that the Customs Administration made in the period from 01.01.2015 to 01.06.2021 on petroleum products: fuel oil, light fuel oil, motor gasoline and diesel fuel, as well as customs declarations for the same period.
- Data on consumer loans of financial companies
- Fund transfers to NGOs
- Report of the Central Census Commission from SOZR for 2017, 2018, 2019, 2020

- How many total motor vehicles does the SOZR of the Republic of North Macedonia have that are not in driving condition, or that are defective, broken and for scrap?

2. When was the last disposal of expendable unusable vehicles and how many vehicles were disposed of during that?

- Requirements regarding the privatization procedure
- Requests regarding the expropriation procedure
- Decision on denationalization (from all Denationalization Commissions)
- Number of natural persons who used tax incentives for donations according to the Law on Donations and Sponsorships from Public Activities
- Number of legal entities that requested tax benefits (exemptions) for donations to associations and foundations following the Law on Donations and Sponsorships from Public Activities
- How many total motor vehicles does the GCAS of the Republic of North Macedonia have that are not in driving condition, or that are defective, broken and for scrap? 2. When was the last disposal of used unusable vehicles and how many vehicles were disposed of?
- Annual plans and reports on public procurement for defence and security
- Complete tender documentation
- The report of the conducted tender procedure according to the announcement
- Information on public procurement in the Ministry of the Interior in accordance with the law on public procurement
- Implementation of public procurement procedures and data related to them
- All documents of certain public procurements of the Ministry of Culture
- Information on implemented public procurements with procedures that are outside the "usual" procedures for public procurement (due to emergencies, epidemics, urgency, etc.), amount of procurement and what procedure was used
- Data from the Administrative Control of the Public Procurement Bureau

Issues related to public sector employees

- Regulations for the systematization of jobs and the Regulations for amending/supplementing the Regulations for the systematization of jobs - Procedure for selecting a private agency for performing temporary employment - Data on the number of persons hired on the basis of a volunteer contract, work contract, contract for services, fixed-term and indefinite-term contracts.

- Information regarding the exercise of rights arising from labour relations
- Data on employees by gender, management and non-management positions, as well as the number of Roma employees by gender, management and non-management positions - Number of announced advertisements for 2019 (total and by month) and number of selection decisions, number of announced public announcements for January 2020 and the number of executors for whom the announcements were made
- Data on regulations that determine the rights and obligations of the employment

relationship, salaries and the method of calculating the salaries of employees in the institution - Data on the number of persons in regular employment, temporary employment, contracts, takeovers, number of persons who left pension, number of conducted disciplinary procedures

- Procedures, number of court proceedings from employment, number of employees based on public announcement and internal announcement by years
- Questions of a statistical nature, the number of current employees in the past three years, the number of retired people, the number of people who have terminated their employment, what groups of employees we have, how employees' salaries are paid, the number of members of the Board of Directors and Board of Directors, their ethnic representation as well as their monthly incomes, then the salary of the institution's managers,
- Request for inspection of documentation from a public employment announcement
- Questions for persons hired for an indefinite period through advertisements through private employment agencies and for persons employed for a fixed period
- Fixed-term employment for 2019.
- Number of employees in your institution who are in full-time employment

Matters related to elected and appointed officials

- List and biographies of members of Management Boards
- Documents related to the appointment of senior civil servants
- Director's biography
- Biographies of advisers and freelancers in the General Secretariat and the Government and amount of salaries/fees
- Total number of Roma in management positions - divided by gender
- Data on all management contracts concluded in the period from 01.01.2011 to 31.12.2021 and data on severance payments paid in case of early termination of management contracts concluded in the period from 01.01.2011 until 31.12.2021
- How many members does the cabinet of the minister currently have, who are they and what is their title and position, as well as their tasks and responsibilities
- Who are the cabinet officers and the state and special advisers of the minister
- Has he hired external advisors, and if so - who are they and how much is their fee
- Documents related to the selection of directors of national institutions of culture, namely: Applications of candidates to the announcement for the selection of a director and Reports from commissions for the selection of a director
- Info on appointing directors of public health institutions
- Requesting information on expenses for business trips and the number, names and functions of delegation members
- Expenses for travel and accommodation, as well as the place/hotel of accommodation of delegations during official visits abroad

- List of representative expenses of the Republic of North Macedonia and the ministers in the first 100 days of the new Government
- Travel orders for the management of official vehicles for the period 1 to 31 December 2019
- Request for travel orders for the management of official vehicles for the period 01.12.2019 to 31.12.2019

Questions related to URBAN PLANNING

- Request for information from a Government session: DIGU report on the inspection of illegally built buildings in the Old Skopje bazaar
- Request for access to public information from Transparency International
- Macedonia, which refers to information on the number of built facilities for group housing, category A3, in Region 5 and Region 6 of the territory of the Republic of North Macedonia, shown in the Tabular overview of prices by which alienated construction land property of the Republic of Macedonia by direct agreement, published in the "Official Gazette of the Republic of North Macedonia" number 190 of 25.12.2017
- The decisions and other documents with which the construction land was allocated
- Minutes from the performed inspection supervision related to construction - Requested information regarding illegal construction
- Requested a copy of the decision to remove an illegally built building - History of changes made to cadastral parcels (mainly submitted by journalists, and research associations)
- Requesting data on real estate of companies specifying EMBS - Requesting copies of denationalization case
- Amount of funds spent on repair and ongoing maintenance of facilities **Questions**

related to AGRICULTURE

- Purchase prices of all agricultural crops (for the period from 2006 - 2020) - Purchase of all agricultural crops, in tons/kilograms (for the period from 2006 - 2020)

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- Provide us with a copy (or a link where they are published) of the last updated action document related to the work of the Sectoral Working Group for Agriculture and Rural Development.
- Approved applications for the IPARD program

Questions related to INTERNAL AFFAIRS

- Statistics on domestic and gender-based violence - Statistics on illegal migration, migrants and asylum requesters
- Information on acquisition, termination and determination of the Republic of North Macedonia citizenship.

Questions related to ECONOMY

- Funds allocated for subsidies
- Measures for Covid - how many companies applied, how many companies used this measure and how many funds were allocated?
- The signed public-private partnership agreements for the helicopter emergency medical system and the helicopter rescue and search services, including the documents that according to Article 30 are part of the agreement itself (appendix 1 to 7) - Tender documentation for the public call for the award of a contract for a public-private partnership for the establishment of a helicopter emergency medical system Hemes and
- Helicopter rescue and search services Sar, i.e. documentation received by the economic operators before applying for the tender - Information/documents from the Government session regarding concessions - Data on the utilization of facilities brought by the Government
- Has it been decided which company will receive the concession for managing Popova Shapka? 2. Who are the European investors for Popova Shapka? Has an agreement been reached? Did you receive an answer from the Government of Kosovo about the connection of Popova Shapka with Brezovica?
- Feasibility study for a public-private partnership for a photovoltaic power plant in REC Oslomej and more information on gas imports
- Data on energy prices
- The total number of foreign companies receiving state aid

Questions related to ENVIRONMENT

- Reports, studies and other documentation for assessment and strategic assessment of environmental impacts
- Waste management, transport data, regulations, etc.

Questions related to EDUCATION

- Data from the area of primary and secondary education
- Information on enrolled and number of students, graduates by study program and year
- Number of students enrolled in primary and secondary education -
Contracts for the Erasmus program
- Using an e-diary
- Information on educational reforms
- Equipping schools with ICT
- Choosing a company for a hot meal
- Total number of certificates issued for exemption from work obligations issued to men (fathers/guardians) to care for a child

- information on certificates issued for exemption from work obligations for the prevention of Covid-19 - Total, for fathers, for mothers

Questions related to HEALTH

- Requesting information regarding compulsory vaccination of children (list of vaccines, vaccination period, vaccine composition, vaccine certificates, vaccine import permits, validity period for vaccines, method of vaccine application)
- Requesting information regarding medical masks and KN95 masks (solutions for the registration of medical masks, approvals for the import of medical masks and other masks, quality certificates for masks, which companies have approvals for the production and sale of masks)
- Data on the import of medicines
- Data on programs related to health care and data from health care, on performed health examinations, clinical examinations, systematic examinations, medical materials
- Information on charged participation
- Information on the number of patients with COVID-19

Questions related to MUNICIPALITIES

- Information on certain construction permits
- Minutes from the Council of Municipalities
- Information on subjects for legalization
- Information on construction and communal activities
- Information about DUP and GUP
- Requests for inspection records
- Proposal programs for work
- Information on municipal budgets
- Number of employees
- Environmental information
- Data on the number of small hydropower plants
- Programs for local development
- Information on the number of public enterprises in the municipalities
- Information about captured stray dogs

Issues related to POLITICAL PARTIES

- Basic data about parties (Party bodies, Party Statute, party program and platform, Party commissions and other party bodies)
- Material - financial operations of political parties (Register of donations, Report of donations, Annual financial account, Annual financial report, Decision on membership fee, Information for donors)

- List of real estate that the party leases from individuals and legal entities **Matters**

related to JUDICIAL AUTHORITY

- Copies of court decisions, information on specific court cases, copy of files from specific cases, reports, conclusions from sessions of departments, minutes of sessions of court departments
- Number of cases related to the Covid 19 crisis
- Information regarding free legal assistance
- Statistical data on criminal acts
- Number of held and postponed hearings for certain cases - List of active criminal cases
- Total number of cases, number of cases with a final conviction, as well as a photocopy or electronic record of final convictions related to a criminal offence
- Number of verdicts based on workplace mobbing

Other questions

- Questions about prepared strategies of the Republic of North Macedonia Government
- Data from documents based on the Aarhus Convention
- extract data from the database of projects
- Agreements that the Government concluded with journalists, televisions, radios, newspapers and internet portals in the period from November 2017 to December 2020 - Data from held meetings of sector and monitoring committees, agendas, materials and minutes
- Minutes of performed inspections
- All documents related to the work of the National Commission for the Management of World Natural and Cultural Heritage in the Ohrid Region - Information related to cannabis
- Conditions in sports federations
- Information on acquiring the right to a pension
- Data on the number of petitions for violation of the right to protection of personal data
- Information on the application of the law to languages
- Do you have a common electronic storage system that you work on daily in your institution: where do you keep (save electronically) the documents that the employees in your institution work on daily? Who has access to the common folder (public, share...) to the documents of your institution? If employees are granted access to the institution, what they can do with the document? Are there internal procedures or other rules governing the sharing of knowledge (information) in your institution
- Request for the Statute of a public company
- Questions from the scope of work of public enterprises (sewage network, water supply, performed communal services in the settlement)
- Information on submitted and accepted requests for rights to financial assistance from

social protection

- Data on the total number of user rights from social assistance by individual rights according to ethnicity
- Statute, Budget of the institution, Organogram - number of employees, equipment available to the institution, implemented projects for 2020
- Statute and structure of the governing bodies of sports federations

Some of the Holders submitted tables in which they report with numbers about the requests submitted and for those reasons, it is not possible to provide data on the type of requests that were submitted to them.

Attached to this report is a sublimated table of received responses to holders of information.

The Agency points out that within the framework of its competencies and the prepared analysis for the preparation of the Annual Report that it submits to the Assembly of the Republic of North Macedonia, which was prepared on the basis of the data obtained from the Annual Reports of the holders, we provide you with data on the nature of the requests submitted to the holders by information requesters. From this data, you can get information about what is the interest of the applicants in terms of free access to public information and the work of the holders.

DATA FOR 2020:<https://aspi.mk/wp-content/uploads/2021/04/ANNUAL-REPORT-2020.pdf>

The analysis of the reports from which a conclusion can be drawn about the nature of the requests that were submitted to individual holders points to several general findings regarding the Implementation of the Law in 2020.

According to the first, the applicants, to a greater or lesser extent, showed interest in issues from all spheres of social life. The fact that 4,478 requests or 62.51% of the total of 7,163 submitted requests were recorded by the bodies of the state administration, i.e. the local self-government, indicates that by far the most provocative for the requesters in the period that is the subject of the Report was the functioning of these two categories of holders.

Contrary to this, the remaining 2,685 requests were submitted to the persons in charge of mediating information and application of the Law among all other categories of holders, who

in turn, in almost half of the reports submitted to the Agency, did not show a single request that they would act on in the reporting period. Such are mainly the reports from most kindergartens and institutions in the lower levels of education and workers' universities, as well as from a large number of public enterprises and institutions, from legal and natural persons exercising public powers established by law and activities of public interest, but also from the largest number of political parties that received all 4 requests.

According to the reports that contain a description, the applicants were mostly interested in implementing public procurements and implemented procedures for the implementation of public announcements for employment, the number of employees in the institutions and institutions segregated according to gender and ethnicity, and the methods of payment of salaries. In the focus of the applicants was also information of a statistical nature on the number of employees and persons who terminated the employment relationship, decisions on the selection and appointment of members of management and supervisory boards and information on the (non) possession of an electronic system for keeping documents.

- From **state institutions** decisions were requested on the procurement of equipment and devices to replace non-ecological heating systems in public buildings. Information about small hydro-electric power plants, data on the total number of newly established legal entities as a result of the support measure for self-employment-entrepreneurship in 2018 and 2019 and a list of newly founded businesses in the mentioned years, data regarding the use of funds from the central budget (Covid 19), but also data on the stability of the banking and financial system, as well as information on the movement of deposits on the population and the rights of the depositors in compensation. Interest was also expressed by the applicants for shorthand notes and minutes from the sessions of the Government and minutes from the sessions of the Main Coordinating Crisis Staff on the basis of which measures were adopted against the introduction and spread of the coronavirus, and data on the number of people in separate institutions that are on the transfer list of possible takeovers, number of employees with terminated employment due to negative evaluations, about the fate of facilities and buildings that are used or that are abandoned and not used by certain state bodies, as well as data on the activities and undertaken measures to preserve the world heritage status of the Ohrid region in UNESCO.
- According to the requirements, **the local self-government units** were asked to show transparency for Information, acts, operational and planning documents produced by the work of municipal administrations, for annual transfers of funds to non-governmental organizations, and requests were submitted for the total value of issued decisions for property tax, in connection with forms of direct participation of citizens in decision-making processes, information from the field of urbanism, traffic, reconstruction and construction of communal infrastructure. The municipalities had the obligation to respond to requests for released harmful substances in the territory they cover, requests for concluded agreements with twinned municipalities, for the number of green area permits issued, and they were also asked for information on

the construction of roundabouts or mini-roundabouts. as well as information on zones and real estate prices.

- Part of the requests addressed to **judicial authorities** refer to the number of held and postponed hearings during Covid-19, action plans for the work of judges in domestic conditions, decisions on the executive selection of jury judges in separate courts, the number of dismissed judges (taxatively) due to unprofessional and negligent behaviour and due to committed crimes, the number of appellate judges who have undergone training on the application of the criminal procedure law, as well as the number of selected judges from the candidates who have completed initial training at the Academy for Judges and Prosecutors, as well as the minutes of the Commission for Ranking Candidates selection of judges in higher courts. Information was requested from the judicial authorities on the total number of criminal cases in which a higher court overturned, i.e. confirmed the judgments of basic courts, the number of active cases based on a request for confiscation of property, as well as the number of employed persons with disabilities, i.e. disability and the number of hired sign language interpreters in separate institutions from the judicial sphere.

- Conducted activities in connection with a declared limited epidemic of measles in the territory of a specific municipality, number of systematic examinations of pupils and students carried out in accordance with the program for 2019, Information on epidemiological surveys carried out as a result of food poisoning, requests for the number of members of the Roma community affected by Covid 19, requests for the number of surgeries, number of doctors from general medicine, occupational medicine, paediatrics and number of dentists in the territory of the municipality of Tetovo, are some of the requests initiated by the operation of **health facilities**. The applicants were also interested in the number of people suffering from diabetes mellitus and asthma, the number of patients cared for in the Covid centres of individual medical centres, as well as in the list of activities that are carried out to monitor the sanitary and hygienic condition of surface water quality.

- The applicants used the Law of **public enterprises and institutions** to request documentation for forestry services for felling and delivery of firewood by stages, data on procedures carried out for the financial audit service, as well as for services from an author's agency, a copy of the Agreement for the purchase of 33 buses, information on the assessment of the risks of corruption in state or local enterprises, a decision to issue a permit for the use of drinking water and irrigation, a decision to service and maintain computers for buses and repair other sensitive parts for them, as well as decisions on the total amount of electricity purchased with the value of the signed agreements.

- In the focus of the applicants were also requests for the total number of certificates issued for release from work obligations (of parents) for the care of a minor child, following the measures to prevent the spread of the coronavirus, data on the number of registered children with disabilities in **the educational process**, Information on the

number of students who graduated, master's degree and doctorate in the direction (group) of the Albanian language from 2001 to the present, number of enrolled students at the department of Turkish language and literature at the Skopje State University in the period from 1991 to the present.

The Agency has data from which it can be determined that in the reporting year 2020, most complaints were filed against state institutions, municipalities, public enterprises, health facilities and judicial authorities (the latter are usually not requests for access to public information, but requests from the competence of the courts, for which the courts decide according to their competences and accordingly another law, and not according to the LFAPI).

The most frequently mentioned dissatisfaction of the appellants with the actions of the holders of information is in relation to requests related to:

- records and reports on conducted public procurements;
- information on received and spent budget funds under programs that treat specific diseases, treatments of certain categories of persons, etc.;
- biographies of members of supervisory and management boards and the amount of their fees;
- information on announcements and employment procedures;
- copies of necessary evidence in court proceedings;
- documentation from the field of urban planning;
- documents for the total costs incurred by the information holders;
- information on environmental protection (especially Lake Ohrid) and more.

DATA FOR 2021:

https://aspi.mk/wp-content/uploads/2022/04/Годишен-извештај_МК.pdf

The submitted annual reports from the holders, from which a conclusion can be drawn about the nature of the requests that were submitted to individual holders, refer to several findings regarding the implementation of the Law in 2021.

Applicants, to a greater or lesser extent, showed interest in requests from all spheres of social life.

But the largest number of **5298** requests, the information requesters submitted to the state institutions and local self-government units, which makes this reporting year the most interesting in terms of their operation and functioning.

- According to the reports containing a description of the requirements, the applicants were mostly interested in the work of **the local government** and about: how many and which detailed urban plans a certain municipality has adopted, how many and which DUPs are in the process of being adopted and in which specific phase each of them is currently, final accounts for the municipal budget, for the situation with Lake Ohrid as and requests for the status of the UNESCO recommendations.
- In the section of requests addressed to **health institutions** relating to the work from the health sector, the applicants requested information on what and how many medicines are intended for the treatment of

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rare diseases are registered in the Republic of North Macedonia (how much money was spent on such drugs), how much money was requested from the State Budget for the assistance and protection of children in conflict with the law, as well as requests for information related to the COVID-19 pandemic.

- Applicants also expressed interest in the work of **the political parties** i.e. for a list of movable and immovable property owned by a political party, as well as a list of movable property that the political party leases from individuals and legal entities (information is requested from whom the real estate is leased and the amount that the political party pays monthly level for the leased space).
- The applicants also showed an interest in their work in **state institutions**, that is, the Government of the Republic of North Macedonia and the ministries. The requests referred to minutes of meetings of the Republic of North Macedonia Government, the total number of employees, a list of names, surnames, biographies and monthly incomes of all state advisers in the Ministry of Political System and Inter-Community Relations, invoices for the purchase of furniture and art paintings for the arrangement of the internal space of the Ministry of Political System and Inter-Community Relations, requests for information about projects that are financed and supported by the European Union, about public procurement plans with all its amendments and additions and their realization in their final phase, biographies of members of supervisory and management boards and the number of their fees, for the fees of those hired with a work contract, for the incomes of special advisers, as well as copies of necessary evidence in court proceedings.

The agency transmits received data from which it can be determined that in the reporting year 2021, most complaints were filed against state institutions at the central level, municipalities, public enterprises, health facilities, against legal and natural persons exercising public authority and judicial authority.

In the submitted complaints, the dissatisfaction of the appellants with the actions of the

holders of information in relation to requests relating to:

- in the (specified) period, how many and which detailed urban plans were adopted by a certain municipality, how many and which DUPs are in the process of being adopted, and in which specific phase is each of them currently?
- what and how many drugs, which are intended for the treatment of rare diseases, are registered in the Republic of North Macedonia (how many funds were spent on such drugs)?
- how many funds have been requested from the state budget for assistance and protection of children in conflict with the law?

As well as data on:

- Number of hospitalized patients with COVID-19;
- Total number of hospital days of patients with COVID-19;
- Number of deceased patients from COVID-19;
- Number of patients on oxygen support;
- Number of patients on ventilatory (respiratory) support;
- Number of hired medical personnel;
- The consumed amount of the drug Enoxaparin (Clexan) for patients with COVID-19;
- Amount of oxygen used for patients with COVID-19;
- Number of spent masks for oxygen support for patients with COVID-19 and - Number of used devices for ventilatory support (respirators).
- The number of people who received two doses of the vaccine, according to the vaccine manufacturer Sinopharm, Sinovak, Sputnik, Pfizer, Astra Zeneka, according to the age group?
- number of infected people from COVID-19 who received two doses of vaccines according to the vaccine manufacturer?
- number of hospitalized persons due to COVID-19, vaccinated with two doses of vaccines, number of deceased persons due to COVID-19, vaccinated with two doses of vaccines, number of hospitalized persons who were reinfected with COVID-19, number of deceased persons who were reinfected with COVID-19...?

- information on the procedure for the public procurement of "new medical equipment intended for the appropriate implementation of health treatment of patients suffering from COVID-19, for the needs of public health institutions in the area of the City of Skopje"
- a list of movable and immovable property owned by a political party, as well as a list of movable and immovable property that the political party leases from individuals and legal entities (provide us with information from whom the real estate is leased and the amount paid by the political party every month for the leased space)
- minutes from sessions of the Government of the Republic of North Macedonia
- copies of decisions on the removal of illegally built buildings in the municipalities of Ohrid, Struga and Debarca, which have been acted upon in their entirety and the buildings have been removed, as well as those which have not been acted upon and the buildings have not been removed and for which legal proceedings have been initiated
- planning documentation for the reconstruction project of Quay "Macedonia" Ohrid
 - how many inspections have been carried out on the territory of the Municipality of Ohrid by the local environmental inspector
 - copies of the quarterly reports on the progress in the implementation of the measures and activities contained in the Action Plan of the Plan for the Management of World Natural and Cultural Heritage in the Ohrid Region
 - total number of employees, with names, surnames, biographies and monthly incomes of all state advisers in the Ministry of Political System and Inter-Community Relations
 - invoices for the purchase of furniture and art paintings for decorating the interior of the Ministry of Political System and Inter-Community Relations
 - final accounts for the budget of a municipality ... for the years: 2015, 2016, 2017, 2018, 2019 and 2020 at an analytical level (subset) of 6 digits
 - for the needs of comparative regional research within the project "Balkan tender botch", financially supported by the European Union, the public procurement plan for 2020 with all its amendments and additions
 - a copy of the Qafasan-Struga highway solution;
 - a copy of the finished project for the railway Corridor 8 in the western part of the country, with a new section from Kichevo;

- announcement of the municipality of Struga for the alienation of undeveloped land for construction, with Minutes from the committee that decides on the alienation of undeveloped land for construction and contracts for the alienation of undeveloped land for construction
- according to the Program for Solving the Problem of Homeless Animals in the territory of the municipality... to submit the annual reports for 2019, 2020 and 2021 on the number of trapped and treated homeless animals
- a complete list of immovable property owned by the City of Skopje, for each property it should be indicated individually whether and in what way it is used
- laboratory analyzes and super analyzes of food samples made in all accredited laboratories, taken by the inspectors of the Food and Veterinary Agency
- biographies of members of supervisory and management boards and the amount of their fees;
- copies of necessary evidence in court proceedings and others.

