

Pursuant to Article 36 of the Law on Free Access to Public Information ("Official Gazette of the RSM No. 101/2019) Agency for the protection of the right to access to public information Bul. "Goce Delchev" no. 18. 1000 Skopje. +389 2 3118 038. +389 2 3114 695. aspj@aspj.tk (name of the holder of the information, address, phone, fax, e-mail) Petar Gaidov. official person for mediating public information

(name of the official)

prepared the following

ANNUAL REPORT  
(from 1.01.2022 to 31.12.2022)

1. Data on the officials appointed to mediate information with information holders: Petar Gajdov, State Counselor for cooperation with information holders, international cooperation and projects, an official for mediating public information
2. Number on the received requests: 6
3. Number of positively answered requests: 6
4. Number of rejected and rejected requests, indicating the reasons for each rejected or rejected request: /
5. Number of unanswered requests: /
6. Number of appeals lodged against first instance decisions (decisions of the holders of information, with a description of the decision, as well as stating the reasons for the adopted decision in case of repeated refusal of the requested information): /
7. Number of accepted appeals by decision of the Agency: /
8. Number of amended decisions at all levels following the Agency's actions: /
9. Number of appeals rejected by the Agency and reasons for their rejection: /
10. Number of appeals rejected by the Agency and reasons for their rejection: /



NOTE: Tax-marked obligations from Article 36 also mean your obligation to answer them precisely, with data, comments and characteristics arising from your work.

INDICATION: In accordance with the National Action Plan for Open Government Partnership and the commitment "Proactive publication of public information on the web pages of the institutions", in the Annex to the Annual Report, the officials with the holders of public information should enter the links to the 22 categories of documents contained in Article 10 of the Law on Free Access to Public Information. This Notice applies to holders of public information that have web pages.

1. the data from the competencies that they perform, i.e. they are determined by law,  
[www://aspj.mk/за-агенциЈата/надлежност/](http://aspj.mk/за-агенциЈата/надлежност/)  
(link)
2. the basic data for contact with the holder of the information: name, address, telephone number, fax number, e-mail address and website address,  
[www://aspi.mk/контакт/](http://aspi.mk/контакт/)  
(link)
3. the data for the official or the responsible person of the holder of the information (biography, contact data and other),  
[www://aspi.mk/за-агенциЈата/директор/](http://aspi.mk/за-агенциЈата/директор/)  
(link)
4. the basic data for contact with the official person for mediating information, namely: first and last name, e-mail address and telephone number.  
[www://aspi.mk/контакт/](http://aspi.mk/контакт/)  
(link)
5. the basic data for contact with a person authorized for protected internal reporting: first and last name, e-mail address and telephone number.  
[www://aspi.mk/за-агенциЈата/листа-на-информации/](http://aspi.mk/за-агенциЈата/листа-на-информации/)  
(link)
6. list of persons employed by the holder of the information with position, official email and official telephone number,
7. [www://aspi.mk/за-агенциЈата/листа-на-информации/](http://aspi.mk/за-агенциЈата/листа-на-информации/)  
(link)
8. the laws that refer to the competence of the holder of information, related to the register of regulations published in the official gazette,  
[www://aspi.mk/\lf-sop1:ep1:ir1oa\(1s/2020/09/ZAKON-ZA-SPI-PDF.rs1G](http://aspi.mk/\lf-sop1:ep1:ir1oa(1s/2020/09/ZAKON-ZA-SPI-PDF.rs1G) (link)
9. the regulations that the holder of the information adopts within his competence in the form of a by-law: regulations (regulations for internal organization, regulations for systematization of workplaces, regulations for protected internal reporting and others), decrees, orders, instructions, plans, programs, decisions and other types of acts for the execution of laws and other regulations, when they are authorized by law,  
[www://aspi.mk//документи/прописи/](http://aspi.mk//документи/прописи/)

(link)

10. organogram for internal organization

<https://aspi.mk/wp-content/uploads/2021/11/%D0%9E%D1%80%D0%B3%D0%B0%D0%BD%D0%BE%D1%80%D0%B3%D0%B0%D0%BC-%D0%90%D0%A1%D0%9F%D0%98.pdf>

11. strategic plans and strategies for the work of information holders,  
[www://aspi.mk/стратегии/](http://www://aspi.mk/стратегии/)

(link)

12. annual work plans and programs,  
[www://aspi.mk/dokumenti/програми-за-работа/](http://www://aspi.mk/dokumenti/програми-за-работа/)

(link)

13. Annual Budget and final account: [www://aspi.mk/за-агенциЈага/буџет-2020/](http://www://aspi.mk/за-агенциЈага/буџет-2020/)

(link)

14. annual financial plans by quarters and programs for the realization of the budget, [Nirs://asrj.tk/bucet-2022/](http://Nirs://asrj.tk/bucet-2022/)

(link)

15. audit report, (link)

16. types of services provided by the holders of information (information about the physical availability for the realization of the services and information about the e-services, the data on the legal bases, the name of the services, the documents and the data needed for the realization of each of the services, the mechanisms for legal protection and others relevant data), [kirs://s1o6oc1enpns1:ar.tk](http://kirs://s1o6oc1enpns1:ar.tk)

(link)

17. Tariffs for fees for issuing real acts: /

18. the method of submitting a request for access to information (method of submitting an oral and written request for access to information, as well as a request submitted electronically), (link)

19. the entire documentation for public procurements, concessions and public-private partnership agreements,

[Icrs://asrj.tk/za-agentia/jasni-nabavki-2020/](http://Icrs://asrj.tk/za-agentia/jasni-nabavki-2020/)

(link)

20. proposal of programs, programs, views, opinions, studies and other similar documents that refer to the acts of the authority of the holder of information announcements to the public about things taken from their website in accordance with the legal competences, information bulletins, official gazettes if they are an obligation according to law and otherwise,

[11Črs://aspj.rk/ed\kative-materials-presentations/](http://11Črs://aspj.rk/ed\kative-materials-presentations/)

(link)

[1shps://aspj.tk/broshuri/](http://1shps://aspj.tk/broshuri/)

(link)

21. work reports that they submit to the authorities responsible for implementing control and supervision, <Ncrs://asrj.tk/doku.menti/jadni-izveshtai/>(link)

22. statistical data on the work, as well as other information, acts and measures that affect the life and work of citizens and that result from the competence and work of the holder of the information

<M1:ps://aspj.tk/>

(link)

23. other information resulting from the competence and work of the holder of the information.

<111ps://aspj.mk/mostly-asked-questions/>

(link)

### **Agency for the protection of the right to free access to public information**

**Petar Gajdov, State Adviser**

**Skopje, 05.01.2023**

Петар Гајдов, Државен советник

(службено лице - потпис)

